

2022 Faculty Development Week

Locations are in Speare 113 (CITL) unless otherwise noted (highlighted in yellow)

Morning refreshments for this week (M-F) include scones, fruit, coffee, and water. Afternoon refreshments will be available on August 9, 10, and 11. They will include cookies, brownies, fruit, coffee, and water.

Monday, Aug 8

- 9:00 – 10:15 am Welcome to the 2022-2023 Academic Year
Summary of AA accomplishments, introductions of new faculty & staff, and major goals.
Doug Wells, Vice President for Academic Affairs. Location: Speare 113 (CITL)
- 10:25 – 11:25 am Strategies for engaging students in your courses
Panelists discuss various initiatives that have engaged students in their courses and assisted with improving their performance. Examples include managing and assessing projects, guiding students through their design projects, and creating a first-year experience course that connects incoming students to the department and institution while reinforcing connections with upper division students.
Elisabeth Kramer-Simpson (Department of CLASS), Praveen Patidar (Department of Chemistry), Claudia Wilson (Department of Civil and Environmental Engineering), Bruce Harrison (Department of Earth and Environmental Science). Location: Speare 113 (CITL)
- 11:30 am – Noon Academic Honesty: What to look for and how to respond?
A review of Academic Honesty violations that occurred during the past year, an overview of the reporting process, and some strategies that may help with reducing opportunities for students.
Michael Jackson, Associate VP for Academic Affairs. Location: Speare 113 (CITL)
- Noon – 1:00 pm Break
- 1:00 – 4:00 pm Learning management software and classroom technology
Open-house for instruction/demonstration of Canvas course management software, iClickers, and other classroom technology. Drop in anytime.
Curtis Warren/ACT. Location: Speare 23

Tuesday, August 9

- 9:00 – 9:50 am Opportunities for collaboration and available facilities to conduct research
Nelia Dunbar, Interim Vice President for Research, New Mexico Bureau of Geology & Mineral Resources. Location: Speare 113 (CITL)
- 10:00 – 10:15 am Innovation and Commercialization
This session will include an overview of the Office of Innovation Commercialization (OIC) and provide NMT faculty guidance on protecting their intellectual property before publicly disclosing their innovations and research. This session will also highlight the benefits of filing for a patent and pathways to commercialize NMT innovations and create industry partnerships to further faculty inventions.
Myrriah Tomar, Executive Director of Office of Innovation Commercialization. Location: Speare 113 (CITL)
- 10:20 – 11:10 am Success Stories
Join our panel of NMT faculty who have successfully applied for external grant funding. Along with discussing elements of their proposals that resonated with reviewers, they will discuss some of the challenges they faced and how they were overcome.
Sanchari Chowdhury (Department of Chemical Engineering), Joel Sharbrough (Department of Biology), and Haoying Wang (Department of Computer Science and Engineering; Business and Technology Management programs). Location: Speare 113 (CITL)
- 11:20 am – Noon Engaging Graduate Students: Recruitment through Graduation
An overview of recruitment and mentoring strategies, targeted for growing your graduate program.
Aly El-Osery, Dean of Graduate Studies. Location: Speare 113 (CITL)
- Noon – 1:00 pm Break
- 1:00 – 1:50 pm Important Policies, Procedures, and Deadlines
Discussion of forthcoming policies, procedures, and deadlines (e.g., program review, scheduling, forthcoming deadlines) along with a review of key NMT policies and procedures faculty should be aware of.
Doug Wells, VP for Academic Affairs; Steve Simpson, Dean of Arts and Sciences; Corey Leclerc, Dean of Engineering; Michael Jackson, Associate VP Academic Affairs. Location: Speare 113 (CITL)

Wednesday, August 10

- 9:00 – 9:50 am Student Support Services
Panelists discuss intervention strategies (e.g., what are some signs faculty should look for, particularly early on; is it too early to intervene) and assisting students with accommodation requests.
Elaine DeBrine Howell, Associate Dean for Student Success; Theresa Kappel, Student Access Services. Location: Speare 113 (CITL)
- 10:00 – 10:50 am Inclusive practices in the classroom and beyond
The student body we teach today is not the same as the student body who entered college just five years ago. This session focuses on inclusive teaching practices and teaching approaches that strive to address the needs of all students. As an educator, your role in promoting a culture of equity and inclusion is an important one – you have the opportunity to help ensure that students have equitable chances for academic success in your course(s) and to help them feel a sense of belonging in your classroom and on our campus.
David Greene, Vice President for Student Life & Chief Diversity Officer. Location: Speare 113 (CITL)
- 11:00 am – Noon Student mental health
This session will include an overview of some common mental health issues students are facing and some strategies faculty may consider using to help address them (e.g., design, assign, and encourage/reward the use of study groups). Additionally, an overview of NMT’s Behavioral Intervention Team (BIT) will be provided along with how faculty, staff, and students can report any concerns they have to the BIT.
Angela Gautier, Director of Counseling Services. Location: Speare 113 (CITL)
- Noon – 1:00 pm Break
- 1:00 – 1:50 pm Online Education
Instructors engaged in teaching by distance education will provide their recommendations and suggestions for how to structure online courses and engage students. We will also discuss the resources available for faculty along with important elements to distance education courses that faculty need to be aware of (e.g., regular and substantive interaction).
Lorie Liebrock, Director, New Mexico Cybersecurity Center of Excellence; Blaine Burnham (Department of Computer Science and Engineering; Cybersecurity program); Aly El-Osery, Dean of Graduate Studies; Michael Jackson, Associate VP for Academic Affairs. Location: Speare 113 (CITL)
- 2:00 – 3:30 pm Review of what you need to know about Title IX

This session provides a review of faculty responsibilities for reporting sexual harassment cases, how Title IX investigations are conducted, resources available for students, faculty, and staff.

Peter Phaiah, Associate Vice President for Student Life and Title IX Coordinator. Location: Speare 113 (CITL)

Note: NMT requires all new employees to receive Title IX training within the first 30 days of their hire/start date.

Thursday, Aug 11

NOTE: Hamed Fakhimi in ACT will be offering faculty training on classroom technology (including zoom) on Thursday, August 11 and Friday, August 12. He has prepared a [Google form](#) so individuals, groups, or entire departments can sign up for a session (specific day/time).

- 9:00 – 9:25 am The Opportunity Scholarship and other updates
Information for faculty, particularly academic advisors, on the new Opportunity Scholarship and other changes to financial aid.
Kenny Aerts, Director of Financial Aid. Location: Speare 23
- 9:30 – 9:50 am FERPA training
Legal constraints on student information (how to stay out of trouble).
Heather Juarez, Registrar. Location: Speare 23
- 10:00 – 10:50 am Banweb
This presentation and hands-on workshop includes a review of its functionality (looking up class schedules, lists of advisees, alternate pins or APINs, transcripts, advisee mid-term grades) and an overview for assigning grades (e.g., entering mid-term and final grades, how S/U works, when grades are due)
Heather Juarez, Registrar. Location: Speare 23

NOTE: Prior to this session, please ensure you have a working Banner PIN and Academic Computing Lab password. Please bring your photo ID if you need to have your password reset.

- 11:00 am – Noon Degree Works
Degree Works is NMT's software for auditing degree requirements. This session will be a hands-on introduction to the system for faculty who advise undergraduate students.
Brian Borchers (Department of Mathematics). Location: Speare 23

NOTE: Prior to this session, please ensure you have a working Banner PIN and Academic Computing Lab password. Please bring your photo ID if you need to have your password reset.

- Noon – 1:00 pm Break

- 1:00 – 1:50 pm Tips for being an effective academic advisor for undergraduate students
Join our panel of NMT faculty who have experience in serving as an academic advisor and can offer tips and guidance on engaging students using effective advising practices.
Curtis O'Malley (Department of Mechanical Engineering), Linda DeVeaux, (Department of Biology), Bruce Harrison (Department of Earth and Environmental Sciences). Location: Speare 113 (CITL)

2:00 – 2:50 pm Assessment of Student Learning
This workshop will focus on program level assessment.
Michael Jackson, Associate VP for Academic Affairs; Corey Leclerc, Dean of Engineering; Aly El-Osery, Dean of Graduate Studies. Location: Speare 113 (CITL)

Friday, Aug 12

NOTE: Hamed Fakhimi in ACT will be offering faculty training on classroom technology (including zoom) on Thursday, August 11 and Friday, August 12. He has prepared a [Google form](#) so individuals, groups, or entire departments can sign up for a session (specific day/time).

9:00 – 9:50 am Training for Search Committee Members
Overview of NMT's search process for committee members and departments conducting faculty searches during the 2022-2023 academic year.
Panelists: Doug Wells, VP for Academic Affairs; Steve Simpson, Dean of Arts and Sciences; Corey Leclerc, Dean of Engineering; Michael Jackson, Associate VP Academic Affairs. Location: Speare 113 (CITL)

10:00 – 10:50 am Shared Governance: Faculty and Administrative responsibilities
Overview of responsibilities, for both faculty and administrators, that come with shared governance. Also included in this conversation will be faculty senate activities for the upcoming year and guidance for meeting with legislative representatives.
Panelists: Doug Wells, VP for Academic Affairs; Brian Borchers, Department of Mathematics and Faculty Senate Vice-Chair. Location: Speare 113 (CITL)

11:00 am – Noon Successfully navigating tenure
Overview of the NMT tenure process. How to get the most from your annual reviews, and how to integrate common themes observed from prior successful tenure cases?
Panelists: Doug Wells, VP for Academic Affairs; Steve Simpson, Dean of Arts and Sciences; Corey Leclerc, Dean of Engineering; Sue Bilek (Department of Earth and Environmental Science); Taffeta Elliott (Department of CLASS); Haoying Wang (Department of CSE – Management). Location: Speare 113 (CITL)

Noon – 1:30 pm Lunch and Reception at The Raul and Shari Deju University House
Welcome new and returning faculty & staff across Academic Affairs. Lunch hors d'oeuvres include: Grilled check and cheddar cheese quesadilla, beef and chicken taquitos, flatbread (tomato, basil, roasted garlic, and asiago), caprese skewer (cherry tomato, mozzarella, basil, balsamic glaze), cheese, chips and salsa, hummus and pita chips, fruit, and dessert bars.