

## Senate Bill

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Short Title: \_\_\_\_\_

Agency, Agent, or Individual Proposing: \_\_\_\_\_

Requested Date of Resolution: \_\_\_ day of \_\_\_\_\_

### Proposing Individuals' Information:

Name 1: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Campus Box: \_\_\_\_\_

Student/Non-Student: \_\_\_\_\_ Signature: 

### To the Proposing Agency, Agent, or Individual:

Please attach a typewritten explanation of your needs and/or concerns in double-spaced 12-point format, placing a page number and title on the top of each page. Include all information necessary and pertinent to your argument. State exactly what action you would like the Senate to consider taking and by when you must have a decision. Please take in to consideration that the Senate meets approximately once every two weeks while classes are in session – a schedule is available from the SGA Secretary.

Please see the Manual for Drafting Bills to help fill this page out; it includes explanations and examples for each field. If you have any further questions, please contact the SA Vice President.

Student Government Association

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### OFFICE OF THE VICE PRESIDENT USE ONLY

Date Presented to the Vice President: \_\_\_\_\_ Initials of Receipt by Vice President: \_\_\_\_\_

Session of the Senate: ( ) Fall ( ) Spring/Summer of the calendar year \_\_\_\_\_

Amount Approved: \_\_\_\_\_

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### OFFICE OF THE PRESIDENT USE ONLY

Presidential Signature: \_\_\_\_\_ Date: \_\_\_\_\_