



## Travel Funding Request

Budget Item	Total
Transportation	
Lodging/Meals	
Registration/Misc.	

**Grand Total:** \_\_\_\_\_

Transportation (Vans, Gas, Flights, Rentals, Taxis)			
Items: Highest to Lowest Priority	Quantity	Price Each	Total
		Total:	

Lodging/Meals			
Items: Highest to Lowest Priority	Quantity	Price Each	Total
		Total:	

Registration/Miscellaneous			
Items: Highest to Lowest Priority	Quantity	Price Each	Total
		Total:	

## **MS&T Conference Senate Bill**

### **Materials Club**

The Materials Club is wanting to send two students, both materials majors, one being a senior undergraduate and other being a freshman undergraduate, to one of the biggest international material conferences known as MS&T. This is a recognized forum for fostering technical innovation at the intersection of materials science, engineering, and application. Each year, MS&T brings together scientists, engineers, students, suppliers, and business leaders to discuss current research and technical applications and to shape the future of materials science and technology.

The club is paying for these students to attend this conference because of the strong networking availability and to educate the attendees on research that is continuously growing in our field. The club currently does not have enough funds to fully support the students cost, but have done a fundraising event for the president's golf tournament, and are planning on doing another one during 49ers weekend. Though the time crunch to get the students to the conference is extremely short, we are asking the SGA for help to give these students this amazing opportunity.

**Conference Registration:**

Material Advantage student Rate

- \$25

**Hotel:**

Drury Plaza Hotel Pittsburgh Downtown

- Rate \$189 + tax (single or double occupancy)

**Flights:**

# Albuquerque to Pittsburgh

American Airlines • Sat, Oct 8

3:19pm - 10:20am +1

17h 1m (2 stops)

7h 20m in Phoenix (PHX) • 2h 37m in Philadelphia (PHL)

[Show details](#) ▾

## Select your fare to Pittsburgh

Your selection applies to each traveler and all flights

**\$599**

\$1,794.57 roundtrip for 3 travelers

**Main Cabin**

Cabin: Economy

- ✓ Seat choice
- ✗ Cancellation
- ✓ Changes
- ✓ Personal item

[See more](#)

Carry-on:	Included
1st checked bag:	\$30 up to 50 lbs
2nd checked bag:	\$40 up to 50 lbs

Select

MS&T Budget			
Description	Cost	Amount	Total
Registration	\$25.00	2	\$50.00
Flights	\$600.00	2	\$1,200.00
Hotel Rooms	\$189.00	1	\$189.00
Transportation (Estimated)	\$40.00	2	\$80.00
		Grand Total	\$1,439.00

**Application for Senate Bills**

Requesting Club/Agency: \_\_\_\_\_

Classification:     SGA Club     Associate Club     Sports Club     Other

If an SGA club, what were your required volunteer hours (last semester): \_\_\_\_\_

How many hours has your club fulfilled to date: \_\_\_\_\_

Please detail events where volunteer credit was earned:

\_\_\_\_\_  
\_\_\_\_\_

Requested Amount of funding: \_\_\_\_\_

Event: \_\_\_\_\_

Location: \_\_\_\_\_

Event Dates: \_\_\_\_\_

Have you received funding from another source for this event:     Yes     No

If yes, how much: \_\_\_\_\_

From whom: \_\_\_\_\_

Have you fundraised for this event?     Yes     No

If yes, please detail the fundraiser and how much money was earned. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If requesting funds for traveling please fill out below information:

# Members Attending: Undergraduate: \_\_\_\_\_ Graduate: \_\_\_\_\_ Special: \_\_\_\_\_

Method of Travel:     NMT Vehicle     Personal Vehicle     Plane     Other

**FOR ALL REQUESTING AGENCIES:**

Please attach a ONE PAGE (12 pt. font) explanation for your funding request. This should include any additional information relevant to your request and an itemized budget with exact costs and explanations for all necessary items which may or may not include: Supplies and Materials, Services, Equipment, Travel, Registration, Etc.

## Senate Bill

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Short Title: \_\_\_\_\_

Agency, Agent, or Individual Proposing: \_\_\_\_\_

Requested Date of Resolution: \_\_\_ day of \_\_\_\_\_

### Proposing Individuals' Information:

Name 1: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Campus Box: \_\_\_\_\_

Student/Non-Student: \_\_\_\_\_ Signature: \_\_\_\_\_

### To the Proposing Agency, Agent, or Individual:

Please attach a typewritten explanation of your needs and/or concerns in double-spaced 12-point format, placing a page number and title on the top of each page. Include all information necessary and pertinent to your argument. State exactly what action you would like the Senate to consider taking and by when you must have a decision. Please take in to consideration that the Senate meets approximately once every two weeks while classes are in session – a schedule is available from the SGA Secretary.

Please see the Manual for Drafting Bills to help fill this page out; it includes explanations and examples for each field. If you have any further questions, please contact the SA Vice President.

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### OFFICE OF THE VICE PRESIDENT USE ONLY

Date Presented to the Vice President: \_\_\_\_\_ Initials of Receipt by Vice President: \_\_\_\_\_

Session of the Senate: ( ) Fall ( ) Spring/Summer of the calendar year \_\_\_\_\_

Amount Approved: \_\_\_\_\_

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### OFFICE OF THE PRESIDENT USE ONLY

Presidential Signature: \_\_\_\_\_ Date: \_\_\_\_\_